

## Using Speech Marks.

**Joanne asked if she might leave the room.**

**Joanne said, “May I leave the room?”**

- Notice the speech marks around whatever is spoken;
- Notice the comma before the spoken words;
- Notice the capital letter of the first word spoken.

**Write the sentences below using the words that the person actually said:**

1. Tim said he had toothache.
2. The teacher said I may go.
3. Bob said he could not come.
4. Mary asked if she could have another piece of paper.
5. The driver said the bus was already full.
6. Our grandma asked us to go to the farm as soon as possible.
7. I asked her to let me look at the photograph.
8. The tramp asked my mother for an old coat.
9. Father asked me to post this parcel.
10. The guide told us to turn right at the corner.
11. Tim answered this was his seat.
12. Paul asked if he could go with us to the baths.

**Rewrite the following putting in capital letters and punctuation marks:**

tim and bob were returning home from school they had been talking about their work when tim suddenly said shall we play marbles

I can't said Bob

why not asked tim

I lost my marbles in a game at lunchtime today answered bob

After a moment's silence tim said perhaps it is just as well because it is too busy on the pavement and it is dangerous to play on the street.